

# **Administrative Update**

## **May 2002**

### **First Steps Regulation and Rate Changes:**

The First Steps regulations 911 KAR 2:120 and 911 KAR 2:200 are in the process of being revised to make some adjustments to the First Steps program. These regulations will be filed in May as emergency regulation changes. This means that as soon as the appropriate legislative body signs them, they will become effective. Please watch the web site for the actual effective date.

911 KAR 2:120 will reflect a change in Intensive Level Evaluations and put all the Established Risk diagnoses in the regulation. This emergency regulation will outline the new procedure for when a child is referred, either for eligibility determination or program planning recommendations, for an Intensive Level Evaluation (ILE). Under this new process, once the IFSP Team recommends an ILE, the appropriate Service Coordinator will send this recommendation to a review panel at the Commission office in Louisville, who will review the request and make a determination on whether to refer the child on for the ILE.

911 KAR 2:200 will reflect changes in the rates for service providers. Once this regulation is approved it will immediately go into effect. **Therefore, providers will be paid the rate that is in effect at the time the bill is received at CBIS, not when the service was provided.**

Both of these proposed regulation changes have been sent to the 15 District Early Intervention Committees for their input and comments. If you want to make comments regarding the changes, please contact Trish Howard at 502-595-4459, ext. 267.

### **Family Share Information:**

Enclosed in this Communication Packet is the new “wheel” to determine Family Share. Please discard your current wheel and use the one enclosed.

### **Natural Environments:**

We are completing the introductory training to Natural Environments. We will soon offer the second phase of training: Natural Environments and Assessments. Please check the training section for the registration information regarding these trainings.

### **Provider Contracts for FY 2003-2004:**

Please look on the web site for your FY 2003-2004 provider contracts. You will be required to get the forms from this web site, **NO FORMS WILL BE SENT**. There are detailed instructions on how to complete the forms and where to get help. The contracts are due to the Louisville office by **JUNE 1, 2002**.